



MINUTES

**BOARD OF TRUSTEES
BLANCHARD ECONOMIC TRUST AUTHORITY
REGULAR MEETING
MONDAY, 3 February 2025
6:00 P.M.
Blanchard Municipal Court
300 N. Main
Blanchard, Oklahoma 73010**

IN COMPLIANCE WITH THE STATUTES OF THE STATE OF OKLAHOMA, THE AGENDA OF BOARD OF TRUSTEES OF THE BLANCHARD ECONOMIC TRUST AUTHORITY, BLANCHARD, OKLAHOMA, WAS POSTED IN PROMINENT PUBLIC VIEW ON THE COURTHOUSE'S BULLETIN BOARD AND ON THE CITY'S WEBSITE AT WWW.CITYOFBLANCHARD.US ON OR BEFORE 5:00 P.M., FRIDAY, 31st of JANUARY 2025, IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING ACT.

Robert L. Floyd

City Manager

A. MEETING CONVENED

1. Call to Order by Chairman @ 6:05P.M.
2. Roll Call: *Kim Green~Absent*
Chuck Kemper~Present
Michael Scalf~Present
Jeff Lister~Present
Mary Beth McKane~Present
Jeff Heefner~Absent
Terry Erhardt~Present
3. Determination of Quorum: *5~Present; 2~Absent*

STAFF PRESENT: *Robert L. Floyd, City Manager*
Audra Scott, City Clerk

GUESTS: *Ben Whitt, Albert Ryans, Christina Short*

B. BUSINESS AGENDA

The following item(s) are hereby designated for discussion, consideration and to take INDIVIDUAL action including, but not limited to, approval, denial, amendment, revision or conditional approval, in whole or in part of:

1. ECONOMIC DEVELOPMENT.

Discuss and vote on a motion, if any, with regards to the status of economic development activities and/or strategies to include but not limited to:

- a. Industrial Prospects:
 - 1) expansion and/or relocation to Blanchard;
 - 2) businesses to target and how do we do it;
- b. Commercial Businesses:
 - 1) expansion and/or relocation to Blanchard;
 - 2) businesses to target and how do we do it.
- c. Tax Increment Financing Districts Status:
 - 1) TIF No. 1 (Blanchard Crossing & surrounding area);
 - 2) TIF No. 2 (US-62 and H.E. Bailey Spur); and

3) TIF No. 3 (Indian Ridge ~ US-62 and Morgan Road).

2. ICSC REPORT.

Report on with regards to the International Conference of Shopping Centers held in Dallas, TX and attended by the Chairman and Vice-Chairman.

Moved to Discussion in Executive Session by Chairman Erhardt

3. FARMERS' MARKET.

Discuss and vote on a motion with regards to amendments to the vendor requirements pertaining to the sale of products at the Market.

Review of Farmers' Market vendor application and by-laws for possible editing. No Action Taken.

4. PRESENTATION.

Presentation by Trustee McKane and Chairman Erhardt with regards to the discussion of a preliminary layout and format of a potential promotional video for Blanchard.

Motion by Chuck Kemper to approve \$3500.00 cost to pursue promotional video. Second by Mary Beth McKane.

Motion Carried:

5~Ayes: Kemper, McKane, Lister, Scalf, Erhardt

0~Nayes: None

2~Absent: Green, Heefner

5. SMALL BUSINESS INCUBATOR CERTIFICATION PROGRAM.

Discuss and a vote on a motion, if any, with regards to the Small Business Incubator Certification Program for Blanchard.

Information Only. No Action Taken.

C. CONSENT AGENDA

The following item(s) are hereby designated for approval, acceptance or acknowledgment by one motion, SUBJECT to any conditions included therein. If any item(s) do not meet with the approval of all members, that item(s) will be heard in regular order.

1. **APPROVAL** of the Minutes for Regular Meeting of 2 December 2024.
2. **ACKNOWLEDGE** claims for BETA General Fund in FYE25 of \$-0-.
3. **ACCEPTANCE** of the December 2024 Financial Report.

Motion by Trustee Lister and Second by Vice Chairman Scalf to approve Consent Agenda, as presented.

MOTION CARRIED:

5~Ayes: *Lister, Scalf, McKane, Kemper, Erhardt*
0~Nays: *None*
2~Absent: *Green, Heefner*

D. CONSENT DOCKET REMOVAL

Discussion, consideration and take appropriate action re: any item(s) removed from the Consent Docket.

None

E. TRUSTEE/STAFF COMMENTS

This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. NO ACTION will be taken.

None

F. FURTHER INFORMATION

1. REPORT ~ Attendance.

G. EXECUTIVE SESSION

**MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS
THE FOLLOWING ITEM(S) at 6:46P.M.**

*Motion to exit to Executive Session by Chuck Kemper and
second by Jeff Lister at 6:46P.M.*

Motion Carried:

5~Ayes: Kemper, Lister, McKane, Scalf, Erhardt

0~Nays: None

2~Absent: Green, Heefner

Reconvened into Open Session at 7:29P.M.

- 1. Discussing the purchase or appraisal of real property
[pursuant to Title 25 O.S. §307(B)(3)].**
- 2. For the purpose of conferring on matters pertaining to
economic development, including the transfer of
property, financing, or the creation of a proposal to
entice a business to remain or locate within their
jurisdiction if public disclosure of the matter discussed
would interfere with the development of products or
services or if public disclosure would violate the
confidentiality of the business [pursuant to Title 25 O.S.
§307(C)(11)].**
- 3. Reconvene back into Open Session:**
- 4. Consideration and possible action relating to:**
 - a. Purchase or appraisal of real property.**
 - b. Economic Development.**

H. ADJOURNMENT @7:30P.M.

ATTEST:




Chairman


City Clerk/Secretary