



MINUTES

9.26.23

BLANCHARD MUNICIPAL IMPROVEMENT AUTHORITY

BOARD OF TRUSTEES

REGULAR MEETING

TUESDAY, 26 SEPTEMBER 2023

6:00 P.M.

This Agenda was posted in prominent public view on the City's website at www.cityofblanchard.us and on the City Hall Bulletin Board on or before 5:00 p.m., Friday, September 22nd, 2023, in accordance with the Oklahoma Open Meeting Act.

Diana Daniels

Secretary

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Board of Trustees Minutes
24 October 2023

A. MEETING CONVENED

1. CALL TO ORDER *by Chairman @ 6:02 p.m.*
2. INVOCATION *given by Jay Heffeen, Minister, Open Door Baptist Church.*
3. PLEDGE OF ALLEGIANCE *led by Vice Chairman Chuck Kemper.*
4. ROLL CALL: *Ben Whitt, Trustee ~ Present*
Christina Short, Trustee ~ Present
Albert Ryans, Trustee ~ Present
Chuck Kemper, Vice Chairman ~ Present
Michael Scalf, Chairman ~ Present
5. DETERMINATION OF QUORUM: *5 ~ Present; 0 ~ Absent*

STAFF: *Diana Daniels, Secretary*
Hayden Wilkes, City Planner
Daniel Ofsthun, Finance Director
Dustin Downey, Projects Manager
Colten St. John, Fire Marshal
Charlie Largent, Fire Chief
Steve Rhodes, Police Chief
Tabitha Thrash, Communications Supervisor
David Standridge, Public Works Director
Chris Wittenbach, Parks Director
Kenny Sullivan, Trust Engineer
David L. Perryman, Trust Attorney
Robert L. Floyd, Trust Manager

MEDIA: *Tony Strickland, The Blanchard News*

B. BUSINESS AGENDA

The following item(s) are hereby designated for discussion, consideration and take INDIVIDUAL action, including, but not limited to, approval, denial, amendment, revision or conditional approval, in whole or in part of:

1. DEVELOPMENT AGREEMENT.
Discuss and vote on a motion regarding a request for service and extension of a water line across N. 25th Street to serve property located in the SE4 of Section 18-T8N-R4W, McClain County; authorize and approve a development agreement to accomplish same.

MOTION BY Trustee Short and SECOND BY Trustee Ryans ... to authorize and approve a Development Agreement to accomplish same in providing water services, as requested.

MOTION CARRIED:

5 ~ Ayes: Whitt, Short, Ryans, Kemper, Scalf
0 ~ Nays: None
0 ~ Absent: None

2. SEWER EXEMPTION.

Discuss and vote on a motion to exempt sewer line extension within 300' from Fox Run Addition III to serve the new dental office on US-62 just west of the cell tower.

MOTION BY Trustee Ryans and SECOND BY Vice Chairman Kemper ... to approve exemption in connecting to the city's sewer main, as requested.

MOTION CARRIED:

5 ~ Ayes: Whitt, Short, Ryans, Kemper, Scalf
0 ~ Nays: None
0 ~ Absent: None

C. CONSENT AGENDA

The following item(s) are hereby designated for approval, acceptance or acknowledgment by one motion, SUBJECT to any conditions included therein. If any item(s) do not meet with the approval of all members, that item(s) will be heard in regular order:

1. **APPROVAL** of regular meeting minutes of 22 August 2023.
2. **APPROVAL** of special meeting minutes of 29 August 2023.
3. **ACKNOWLEDGE** payment of FYE2024 Claims and Expenditures in the total amount of \$540,569.30.
4. **ACKNOWLEDGE** payment of FYE2024 Payrolls in the amount of \$49,025.83.
5. **ACCEPTANCE** of August 2023 Financial Report.

MOTION BY Trustee Ryans and SECOND BY Trustee Short ... to approve Consent Agenda, as presented.

MOTION CARRIED:

5 ~ Ayes: Whitt, Short, Ryans, Kemper, Scalf

0 ~ Nays: None
0 ~ Absent: None

D. CONSENT ITEM REMOVAL

Discussion, consideration and take appropriate action re: any item(s) removed from the Consent Docket.

None.

E. PUBLIC COMMENTS

From the general public [limited to 3-minutes per speaker] for a total of 15-minutes on Utility related NON-AGENDA items. Preference will be given to Blanchard ratepayers and NO FORMAL ACTION will be taken.

None.

F. TRUSTEE/STAFF COMMENTS

This item is listed to provide an opportunity for the Board of Trustees and/or city staff to make comments and/or request specific agenda items. NO ACTION will be taken.

1. *Trustee Whitt asked about the inserta valve (Public Works Director informed the Board that one has been ordered).*
2. *Public Works Director gave an update on the Main Street Lift Station, reported we are waiting on a permit from ODEQ for school water line.*
3. *Trust Manage informed the Board that the Trustees will go on a tour of the OKC water system. Everyone will meet between 8:30am and 8:45 am on Friday, October 13th to be transported on that tour.*
4. *Engineer informed the Board that the generator for the Main Street Lift Station will be delivered the end of January 2024.*
5. *Trustee Whitt asked about the status of the school waterline connection.*

G. ADJOURNMENT

Called @ 6:32 p.m.

ATTEST:



Chairman

Lina Daniels
Secretary