

A thick red vertical bar runs down the left side of the page. A red arrow points to the right from the top of this bar, containing the date '2/6/2023'.

2/6/2023

# AGENDA

## PACKET

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Blanchard Economic Trust Authority  
BOARD OF TRUSTEES

# **Board of Trustees**

**Blanchard Economic Trust Authority**

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**Terry Erhardt ~ Chairman**

**Michael Scalf ~ Vice-Chair**

**Eddie Odle ~ Trustee**

**Kim Green ~ Trustee**

**Jeff Heefner ~ Trustee**

**Jeff Lister ~ Trustee**

**Mary Beth McKane ~ Trustee**

~

**Diana Daniels, City Clerk**

**Daniel Ofsthun, Treasurer**

**David L. Perryman, City Attorney**

**Robert L. Floyd, City Manager**

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# AGENDA

**BOARD OF TRUSTEES  
BLANCHARD ECONOMIC TRUST AUTHORITY  
REGULAR MEETING  
MONDAY, 6 FEBRUARY 2023  
6:00 P.M.  
Blanchard Municipal Court  
300 N. Main  
Blanchard, Oklahoma 73010**

IN COMPLIANCE WITH THE STATUTES OF THE STATE OF OKLAHOMA, THE AGENDA OF BOARD OF TRUSTEES OF THE BLANCHARD ECONOMIC TRUST AUTHORITY, BLANCHARD, OKLAHOMA, WAS POSTED IN PROMINENT PUBLIC VIEW ON THE CITY'S BULLETIN BOARD AND ON THE CITY'S WEBSITE AT [WWW.CITYOFBLANCHARD.US](http://WWW.CITYOFBLANCHARD.US) ON OR BEFORE 5:00 P.M., FRIDAY, FEBRUARY 3<sup>rd</sup>, 2023, IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING ACT.

***Diana Daniels***

City Clerk

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## **A. MEETING CONVENED**

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1. Call to Order by Chairman.
2. Roll Call:
3. Determination of Quorum:

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## **B. BUSINESS AGENDA**

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The following item(s) are hereby designated for discussion, consideration and to take INDIVIDUAL action including, but not limited to, approval, denial, amendment, revision or conditional approval, in whole or in part of:

1. **ECONOMIC DEVELOPMENT.**

Discuss and take appropriate action, if any, on a motion (if appropriate) regarding economic development activities and/or strategies to include but not limited to:

- a. Industrial Prospects:
  - 1) expansion and/or relocation to Blanchard;
  - 2) businesses to target and how do we do it;
- b. Commercial Businesses:
  - 1) expansion and/or relocation to Blanchard;
  - 2) businesses to target and how do we do it.

2. **FARMERS MARKET.**

Discuss and take appropriate action, if any, on the status of the Farmers Market for 2023 to include but not limited to advertising, location, operations, etc.

3. **INTERNATIONAL CONFERENCE OF SHOPPING CENTERS.**

Discuss and take appropriate action, if any, on the trip by the Chairman and Vice Chairman to the ICSC RED RIVER event held January 18<sup>th</sup> – 20<sup>th</sup>, 2023, in Dallas Texas. ICSC's signature regional two to three-day gatherings of innovators and dealmakers, who are dedicated to strengthening communities and economies by bringing the spaces where consumers shop, dine, work, play and gather to life.

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## **C. CONSENT AGENDA**

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The following item(s) are hereby designated for approval, acceptance or acknowledgment by one motion, SUBJECT to any conditions included therein. If any item(s) do not meet with the approval of all members, that item(s) will be heard in regular order.

1. **APPROVAL** of the Minutes for Regular Meeting of December 5, 2022.
2. **ACKNOWLEDGE** claims for BETA General Fund in FYE2023 ... \$1729.87.

3. **ACCEPTANCE** of the December/January 2022 Financial Report.

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**D. CONSENT DOCKET REMOVAL**

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Discussion, consideration and take appropriate action re: any item(s) removed from the Consent Docket.

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**E. TRUSTEE/STAFF COMMENTS**

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This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. NO ACTION will be taken.

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**F. FURTHER INFORMATION**

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1. **REPORT** ~ Attendance.

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**G. ADJOURNMENT**

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# **MEETING CONVENED**

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- **Call to Order**
- **Roll Call**
- **Determination of Quorum**

# **BUSINESS AGENDA**



**B-1**





**B-2**



**B-3**



# **CONSENT AGENDA**



**C-1**





# MINUTES

BOARD OF TRUSTEES  
BLANCHARD ECONOMIC TRUST AUTHORITY  
REGULAR MEETING  
MONDAY, 5 DECEMBER 2022  
6:00 P.M.  
Blanchard Municipal Court  
300 N. Main  
Blanchard, Oklahoma 73010

IN COMPLIANCE WITH THE STATUTES OF THE STATE OF OKLAHOMA, THE AGENDA OF BOARD OF TRUSTEES OF THE BLANCHARD ECONOMIC TRUST AUTHORITY, BLANCHARD, OKLAHOMA, WAS POSTED IN PROMINENT PUBLIC VIEW ON THE CITY'S BULLETIN BOARD AND ON THE CITY'S WEBSITE AT [WWW.CITYOFBLANCHARD.US](http://WWW.CITYOFBLANCHARD.US) ON OR BEFORE 5:00 P.M., FRIDAY, DECEMBER 2<sup>nd</sup>, 2022, IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING ACT.

*Diana Daniels*

City Clerk

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## **A. MEETING CONVENED**

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1. Call to Order by Chairman @ **6:03 p.m.**
2. Roll Call: **Kim Green, Trustee - Absent**  
**Michael Scalf, Vice Chairman - Present**  
**Jeff Lister, Trustee - Present**  
**Jeff Heefner, Trustee - Present**  
**Mary Jane McCane, Trustee - Present**  
**Eddie Odle, Trustee - Present**  
**Terry Earhardt, Chairman - Present**
3. Determination of Quorum: **6 - Present; 1 - Absent**

**STAFF PRESENT:** **Diana Daniels, City Clerk**  
**Robert L. Floyd, City Manager**

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## **B. BUSINESS AGENDA**

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The following item(s) are hereby designated for discussion, consideration and to take INDIVIDUAL action including, but not limited to, approval, denial, amendment, revision or conditional approval, in whole or in part of:

1. **ECONOMIC DEVELOPMENT.**  
Discuss and take appropriate action on a motion (if appropriate) regarding economic development activities and/or strategies to include but not limited to:
  - a. Industrial Prospects:
    - 1) expansion and/or relocation to Blanchard;
    - 2) businesses to target and how do we do it;
  - b. Commercial Businesses:
    - 1) expansion and/or relocation to Blanchard;
    - 2) businesses to target and how do we do it.

**No Action Taken. Discussion Only.**

2. **FARMERS MARKET.**  
Discuss and take appropriate action on the status of the Farmers Market for 2023 to include but not limited to advertising, location, operations, etc.

**No Action Taken. Discussion Only. Chairman requested this item be on the February Agenda.**

3. **RESOLUTION.**

A motion to adopt Resolution No. 2022-\_\_\_ accepting the meeting dates of the Board of Trustees for the Calendar Year 2023.

***MOTION BY Trustee Odle and SECOND BY Trustee Heefner ... to approve Resolution No. 2022-01, as presented.***

***MOTION CARRIED:***

***6 - Ayes: Scalf, Lister, Heefner, McKane, Odle, Earhardt***

***0 - Nays: None***

***1 - Absent: Green***

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**C. CONSENT AGENDA**

The following item(s) are hereby designated for approval, acceptance or acknowledgment by one motion, SUBJECT to any conditions included therein. If any item(s) do not meet with the approval of all members, that item(s) will be heard in regular order.

1. **APPROVAL** of the Minutes for Regular Meeting of October 3, 2022.
2. **APPROVAL** of the Minutes for Special Meeting of November 7, 2022.
3. **ACKNOWLEDGE** claims for BETA General Fund in FYE2023 ... \$0.00.
4. **ACCEPTANCE** of the November 2022 Financial Report.

***MOTION BY Chairman Earhardt and SECOND BY Trustee Odle ... to approve Consent Agenda, as presented.***

***MOTION CARRIED:***

***6 - Ayes: Scalf, Lister, Heefner, McKane, Odle, Earhardt***

***0 - Nays: None***

***1 - Absent: Green***

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**D. CONSENT DOCKET REMOVAL**

Discussion, consideration and take appropriate action re: any item(s) removed from the Consent Docket.

***None.***

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**E. TRUSTEE/STAFF COMMENTS**

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This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. NO ACTION will be taken.

- 1. Michael stated he received an update from CJ.*
- 2. Jeff mentioned the Monday meeting of TEAM Blanchard.*

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**F. FURTHER INFORMATION**

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1. REPORT ~ Attendance.

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**G. ADJOURNMENT**

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*Called @ 6:25 p.m.*

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*Chairman*

**ATTEST:**            *(BETA Seal)*

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*Secretary*



**C-2**



**CLAIMS REPORT**  
 Check Range: 11/01/2022- 1/31/2023

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
BETA					
MICHAEL SCALF	ICSC CONFERENCE	746.31	3028		11/29/22
CITY OF BLANCHARD	ICSC CONFERENCE ENTRY FEE	850.00	CC		11/29/22
FIRST NATIONAL	SERVICE FEE	0.25	BANK FEES JE		
MICHAEL SCALF	FOOD REIMBURSE ICSC CONFER	63.34	3029		2/01/23
TERRY ERHARDT	FOOD REIMBURSE ICSC CONFER	69.97	3030		2/01/23
			-----		
505	BETA TOTAL		1729.87		
			=====		
	Accounts Payable Total		1729.87		

**C-3**



**CITY OF BLANCHARD**  
**BETA & VETERANS MEMORIAL MONTHLY TREASURY REPORT**  
**For the Month December 1, 2022 to January 31, 2022**

**These are unaudited numbers**

CODE	DESCRIPTION	BEGINNING BANK BALANCE	DEPOSITS	WITHDRAWALS	INTEREST PAID	SERVICE FEES	ENDING BANK BALANCE	Outstanding Checks	Deposits In Transit	Balance per General Ledger			Number of Checks Issued
15	BETA	\$ 45,909.15		1596.31		0.25	44,312.59			44,312.59		44,312.59	1

**CONSENT  
DOCKET  
REMOVAL**



# COMMENTS



# **FURTHER INFO**



**F-1**





# BETA

2023

2023

Members	10/3	11/7	12/5	Jan	2/6	Mar	4/3	May	6/5	July	8/7	Sep	10/2	Nov	12/4	4-mos	Overall
Erhardt, T	P	P	P	o		o		o		o		o		o		100%	100%
Heefner, J	P	P	P	o		o		o		o		o		o		100%	100%
Lister, J	P	P	P	o		o		o		o		o		o		100%	100%
Scalf, M	P	P	P	o		o		o		o		o		o		100%	100%
Odle, E	P	P	P	o		o		o		o		o		o		100%	100%
Green, K	P	P	A	o		o		o		o		o		o		67%	100%
McKane, M	P	P	P	o		o		o		o		o		o		100%	100%

P=Present, A=Absent, O=No Meeting, @=No Quorum, \*=Special Meeting, NA=Not Applicable

# ADJOURNMENT

