



BMIA

Board of Trustee Agenda Packet

14 November 2023

Michael Scalf ~ Chairman

Chuck Kemper ~ Vice Chairman

Albert Ryans ~ Trustee

Ben Whitt ~ Trustee

Christina Short ~ Trustee

Robert L. Floyd ~ Trust Manager

David L. Perryman ~ Trust Attorney

Kenny Sullivan ~ Trust Engineer

Diana Daniels ~ Secretary

Daniel Ofsthun ~ Finance Director

David Standridge ~ Public Works Director

Dustin Downey, Projects Manager



AGENDA

11.14.23

BLANCHARD MUNICIPAL IMPROVEMENT AUTHORITY

BOARD OF TRUSTEES

REGULAR MEETING

TUESDAY, 14 NOVEMBER 2023

6:00 P.M.

This Agenda was posted in prominent public view on the City's website at www.cityofblanchard.us and on the City Hall Bulletin Board on or before 5:00 p.m., Thursday, November 9th, 2023, in accordance with the Oklahoma Open Meeting Act.

Robert L. Floyd

Secretary

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Board of Trustees Agenda
14 November 2023

A. MEETING CONVENED

1. CALL TO ORDER:
2. INVOCATION:
3. PLEDGE OF ALLEGIANCE:
4. ROLL CALL:
5. DETERMINATION OF QUORUM:

B. BUSINESS AGENDA

The following item(s) are hereby designated for discussion, consideration and take INDIVIDUAL action, including, but not limited to, approval, denial, amendment, revision or conditional approval, in whole or in part of:

1. RESOLUTION.
Discuss and vote on a motion to adopt Resolution No. 2023-___ approving the 2024 Holiday Schedule.
2. RESOLUTION.
Discuss and vote on a motion to adopt Resolution No. 2023-___ approving the 2024 Meeting Calendar.
3. SEWER EXEMPTION.
Further discussion and vote on a motion to approve a request from Allied Core Construction for an exemption from connecting to the city's sanitary sewer for a commercial development on South Tyler Avenue.

C. CONSENT AGENDA

The following item(s) are hereby designated for approval, acceptance or acknowledgment by one motion, SUBJECT to any conditions included therein. If any item(s) do not meet with the approval of all members, that item(s) will be heard in regular order:

1. APPROVAL of regular meeting minutes of 24 October 2023.
2. APPROVAL of special joint meeting minutes of 30 October 2023.
3. ACKNOWLEDGE payment of FYE2024 Claims and Expenditures in the total amount of \$169,607.39.
4. ACKNOWLEDGE payment of FYE2024 Payrolls in the amount of \$46,654.43.
5. ACCEPTANCE of October 2023 Financial Report.

6. **APPROVAL** of the annual Christmas Stipend for BMIA employees in the total expenditure of \$3,140.23.

D. CONSENT ITEM REMOVAL

Discussion, consideration and take appropriate action re: any item(s) removed from the Consent Docket.

E. PUBLIC COMMENTS

From the general public [limited to 3-minutes per speaker] for a total of 15-minutes on Utility related NON-AGENDA items. Preference will be given to Blanchard ratepayers and NO FORMAL ACTION will be taken.

F. TRUSTEE/STAFF COMMENTS

This item is listed to provide an opportunity for the Board of Trustees and/or city staff to make comments and/or request specific agenda items. NO ACTION will be taken.

G. ADJOURNMENT

MEETING CONVENED

- Called to Order
- Invocation
- Pledge of Allegiance
- Roll Call
- Quorum Determination

BUSINESS AGENDA

B ~ 1

RESOLUTION NO. 2023-____

A RESOLUTION OF THE BLANCHARD MUNICIPAL IMPROVEMENT AUTHORITY, BLANCHARD, OKLAHOMA, APPROVING THE CALENDAR YEAR 2024 HOLIDAY SCHEDULE FOR OBSERVANCE BY AUTHORITY EMPLOYEES.

WHEREAS the City's Personnel Policies effective October 25, 2016, and adopted by the governing body applies to both the City and its' Authorities; and

WHEREAS said policies lists the following nine (9) days as holidays recognized and observed by the Authority:

New Year's Day
Memorial Day
Independence Day
Labor Day
Veterans Day
Thanksgiving Day
Friday after Thanksgiving
Christmas Eve
Christmas Day; and
1-Floating Holiday

WHEREAS BMIA offices shall be closed on these observed; and

WHEREAS holidays falling on Saturday shall be observed on the Friday before the holiday and holidays falling on Sunday shall be observed on the following Monday; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of The Blanchard Municipal Improvement Authority, Blanchard, Oklahoma, that the 2024 Holiday Schedule as shown in Section 1 of this Resolution is hereby approved:

SECTION 1. New Year's Day ~ Monday, January 1st, 2024
Memorial Day ~ Monday, May 27th, 2024
Independence Day ~ Thursday, July 4th, 2024
Labor Day ~ Monday, September 2nd, 2024
Veterans Day ~ Monday, November 11th, 2024

Thanksgiving ~ Thursday, November 28th, 2024
Day after Thanksgiving ~ Friday, November 29th, 2024
Christmas Eve ~ Tuesday, December 24th, 2024
Christmas ~ Wednesday, December 25th, 2024
1-Floating Holiday (At employee's choice).

ADOPTED and **APPROVED** by the Board of Trustees of the Blanchard Municipal Improvement Authority, Blanchard, Oklahoma, on this 14th day of November, 2023.

Chairman

ATTEST: (BMIA Seal)

Secretary

B ~ 2

RESOLUTION NO. 2023-____

A RESOLUTION OF THE BLANCHARD MUNICIPAL IMPROVEMENT AUTHORITY, BLANCHARD, OKLAHOMA, APPROVING THE CALENDAR YEAR 2024 MEETING SCHEDULE FOR THE AUTHORITY.

WHEREAS Title 25 O.S. 311 (A) (2-4) of the Open Meeting Act establishes who is to be notified of the governing body's regular meeting:

- By the 15th of December, public bodies are required to give notice, in writing, date, time, and place of their regularly scheduled meeting.

WHEREAS municipal bodies, public trusts and other public bodies with the municipality as beneficiary are required to give notice to the municipal clerk; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of The Blanchard Municipal Improvement Authority, Blanchard, Oklahoma, that the Authority's Calendar Year 2024 meeting schedule as shown in Section 1 of this Resolution is hereby approved and notification is hereby given upon filing of this Resolution with the City Clerk.

SECTION 1. The Board of Trustees of The Blanchard Municipal Improvement Authority, Blanchard, Oklahoma, will meet on the fourth Tuesday of each month (except November and December) in regular session at 6:00 p.m. meeting on the dates listed or immediately after the BMIA meeting outlined in Section 2 at the Blanchard Municipal Courthouse located at 300 N. Main Street, Blanchard, Oklahoma; and

SECTION 2. Tuesday ~ 23rd January 2024
Tuesday ~ 27th February 2024
Tuesday ~ 26th March 2024
Tuesday ~ 23rd April 2024
Tuesday ~ 28th May 2024
Tuesday ~ 25th June 2024
Tuesday ~ 23rd July 2024
Tuesday ~ 27th August 2024
Tuesday ~ 24th September 2024
Tuesday ~ 22nd October 2024
Tuesday ~ 12th November 2024
Tuesday ~ 10th December 2024

ADOPTED and **APPROVED** by the Board of Trustees of The Blanchard Municipal Improvement Authority, Blanchard, Oklahoma, on this 14th day of November, 2023.

Chairman

ATTEST: *(BMIA Seal)*

Secretary

B ~ 3

BMIA
AGENDA COMMENTARY

Agenda Item No. **3**
Meeting of November 14, 2023

Item Title:	SANITARY SEWER EXEMPTION
Initiators / Initiating Department:	Robert L. Floyd City Manager
Background:	<p>Allied Core Construction is requesting an exemption from the BMC 16-302(1) of requiring connection to the sanitary sewer system within 300 feet.</p> <p>They plan on constructing a 5,000 sf commercial building (50' x 100') to be located at 801 S. Tyler Avenue.</p> <p>Currently, the two (2) access points to connect to the City's sanitary sewer is too shallow and the other, not feasible in tying into an existing service connection next door.</p> <p>Therefore, they are requesting an exemption.</p>
Exhibits:	Staff Report Request for Exemption (Email) Preliminary Sketch
Financial Impact:	No impact on the City or BMIA.
Action:	<i>Discuss and vote on a motion to approve a request from Allied Core Construction for an exemption from connecting to the city's sanitary sewer for a commercial development on South Tyler Avenue.</i>

Provision for Septic and or aerobic system 801 S tyler

2 messages

Jake Farrow <Alliedcoreconstruction@outlook.com>
To: Hayden Wilkes <cityplanner@cityofblanchard.us>

Mon, Oct 16, 2023 at 10:56 AM

To whom it may concern:

Allied Core Construction is requesting that we approach the route of a septic system for the address of 801 S Tyler. We deem that the installation of such will surpass the negative impacts of attaching a sewer line to the nearest line, which would be to the neighbors to the north (Daycare facility).

Upon inspection the Plumber has verified that there were two access points for sewer for 801 S Tyler. One being the NW corner of Roosevelt and S Tyler avenue, and the other on SE 7th just west of S Tyler. The location on Roosevelt is too shallow to be a good option for the property per plumber Staggs Plumbing, and the one on 7th is the location in question. If we were to attach to the most north sewer line off of daycare facility I was advised that we would have to install a lift station to make the system operate correctly on our end. In the event that the system would fail or back up on our end between us and the daycare, the sewage could potentially be pumped into the daycare facility without any kind of notice. Not ideal, and not a risk that seems to not outweigh the upside.

Being that there are no other options for sewer on this location we pray that there can be additional provisions made for this property. Please consider septic and or aerobic to be an option, we currently are in the process of the build and have locked in contracts.

Thank you,

Jake Farrow
CEO of Allied Core Construction
405-308-6238

Hayden Wilkes <cityplanner@cityofblanchard.us>
To: Jake Farrow <Alliedcoreconstruction@outlook.com>

Mon, Oct 16, 2023 at 11:35 AM

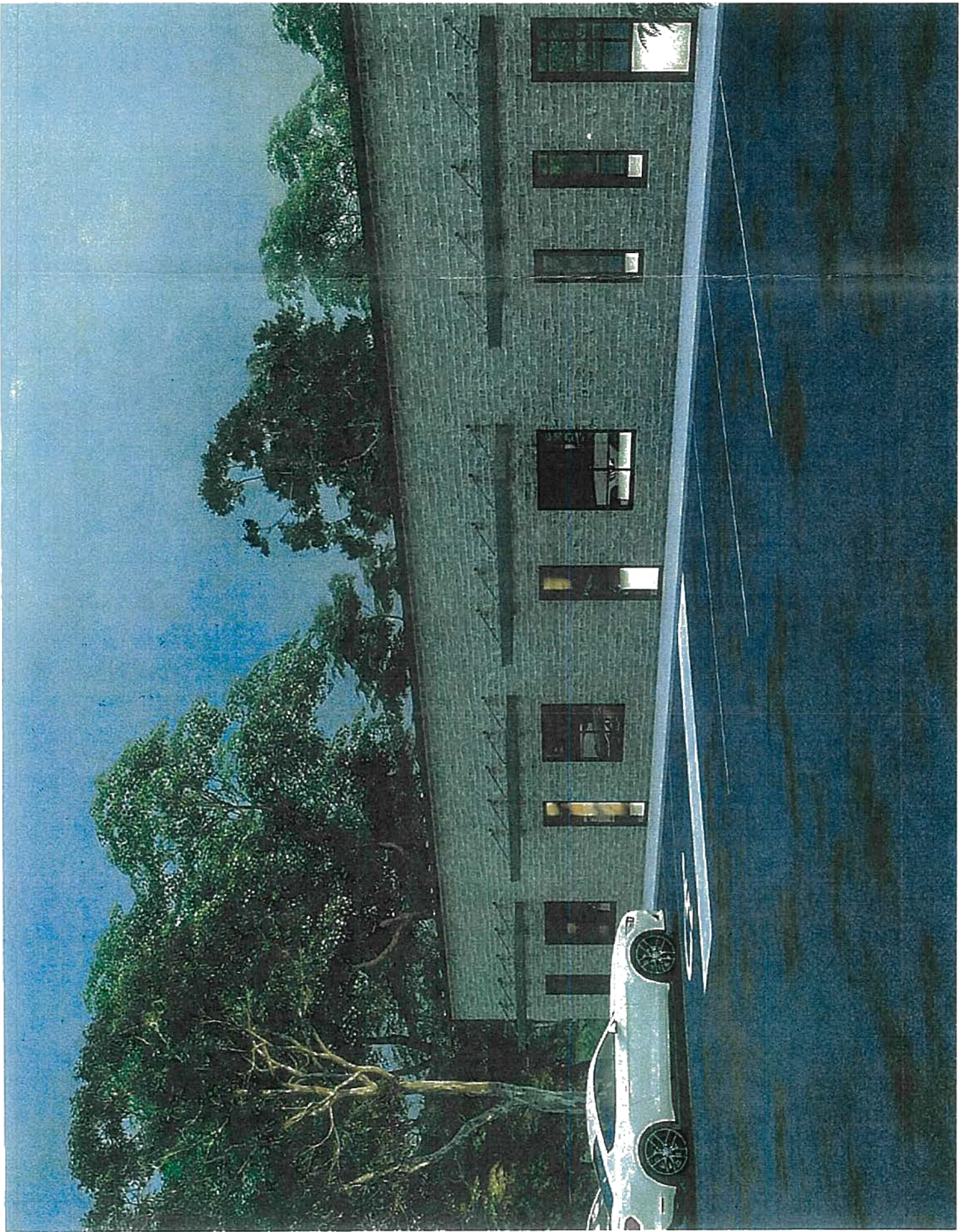
This will be on the BMA agenda on Tuesday the 24th at 6 p.m. at 300 N main st. Please be in attendance or have a representative there to answer any questions the Council may have for you.

Hayden Wilkes*City Planner*cityplanner@cityofblanchard.us

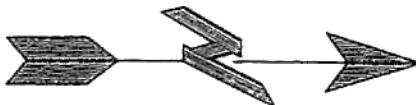
Hayden: (405) 485-9328



[Quoted text hidden]



DRAWN BY :
TLP
 7/24/2023



Scale : 1" = 40'-0"

LEGAL DESCRIPTION :

A TRACT OF LAND LOCATED IN THE E/2 N/2 E/2 NE/4 NE/4, OF SECTION 31, TOWNSHIP 8 NORTH, RANGE 4 WEST, MCCLAIN COUNTY, OKLAHOMA BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF SAID E/2 N/2 E/2 NE/4 NE/4, THENCE S89°31'58"W A DISTANCE OF 329.96 FEET, THENCE N00°18'39"W A DISTANCE OF 144.54 FEET, THENCE S88°28'34"E A DISTANCE OF 330.10 FEET, THENCE S00°18'36"E A DISTANCE OF 133.07 FEET TO THE POINT OF BEGINNING. CONTAINING 1.05 ACRES MORE OR LESS.

BASIS OF BEAING :

ASSUMED BEARING OF THE NORTH LINE OF THE NE/4 OF SECTION 31, TOWNSHIP 8 NORTH, RANGE 4 WEST, MCCLAIN COUNTY, OKLAHOMA

SURVEY DONE BY :

FLOYD W. DRANNON, P.L.S. NO. 1503
 WITHIN THE STATE OF OKLAHOMA DATE : 08/12/2021

FLOOD STATEMENT :

THIS PROPERTY IS LOCATED IN
 ZONE X FIRM MAP# 40087C0070G
 EFFECTIVE DATE : NOV. 16, 2007

NOTE :

ALL PLOT INFORMATION SHOULD BE VERIFIED PRIOR TO CONSTRUCTION.

Plot Plan

LOT - 0 BLOCK - 0

Addition

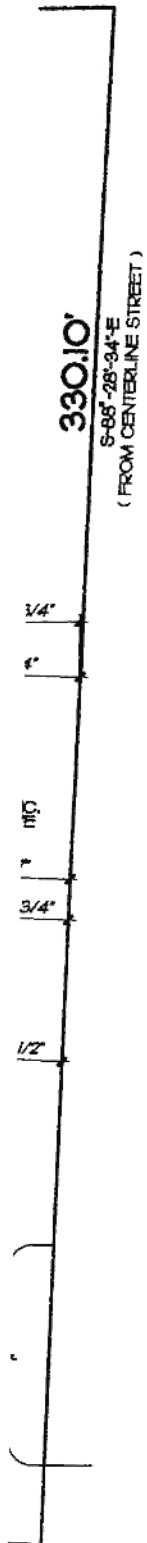
BLANCHARD, OKLAHOMA

JF Investments LLC

OWNERS

Fillmore & Chambers Design Group * 6901 N. Robinson * Oklahoma City, OK 73116 * (405) 843-5456

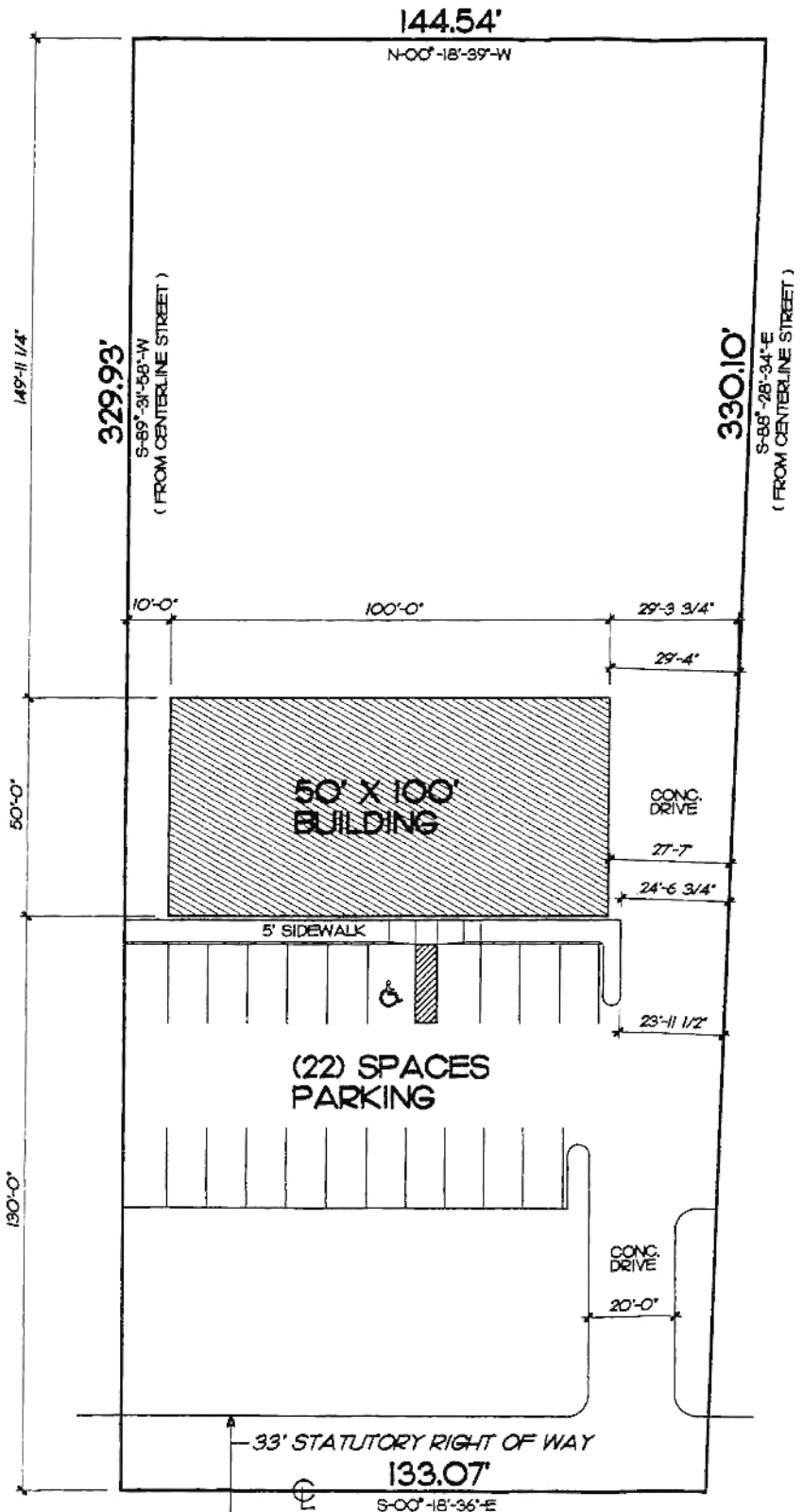
FILLMORE & CHAMBERS



nue

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PLAN NUMBER :
50'x100'
 BUILDING



801 S. Tyler Avenue

CONSENT AGENDA

C ~ 1



MINUTES

10.24.23

BLANCHARD MUNICIPAL IMPROVEMENT AUTHORITY

BOARD OF TRUSTEES

REGULAR MEETING

TUESDAY, 24 OCTOBER 2023

6:00 P.M.

This Agenda was posted in prominent public view on the City's website at www.cityofblanchard.us and on the City Hall Bulletin Board on or before 5:00 p.m., Friday, October 20th, 2023, in accordance with the Oklahoma Open Meeting Act.

Diana Daniels

Secretary

A. MEETING CONVENED

1. CALL TO ORDER *by Chairman Scalf @ 6:04 pm.*
2. INVOCATION *given by Dustin Young, Pastor, Out-of-the Box Church.*
3. PLEDGE OF ALLEGIANCE *led by Christina Short.*
4. ROLL CALL: *Trustee Christina Short ~ Present*
 Trustee Ben Whitt ~ Present
 Trustee Albert Ryans ~ Present
 Vice Chairman Chuck Kemper ~ Present
 Chairman Michael Scalf ~ Present
5. DETERMINATION OF QUORUM: *5 ~ Present; 0 ~ Absent*

STAFF PRESENT: *Diana Daniels, Secretary*
 Kenny Sullivan, Trust Engineer
 David L. Perryman, Trust Attorney
 Robert L. Floyd, Trust Manager
 David Standridge, PW Director
 Daniel Ofsthun, Finance Director
 Dustin Downey, Projects Manager
 Steve Rhodes, Police Chief
 Charlie Largent, Fire Chief
 Colton St. John, Fire Marshal

MEDIA: *None*

B. BUSINESS AGENDA

The following item(s) are hereby designated for discussion, consideration and take INDIVIDUAL action, including, but not limited to, approval, denial, amendment, revision or conditional approval, in whole or in part of:

1. DEVELOPMENT AGREEMENT.
 Discuss and vote on a motion regarding the approval of the Development Agreement with Shaz Investment Group, LLC, requesting water service and extension off of NW 16th Street and North County Line Road to serve a proposed subdivision comprising of 225 lots on 180 acres located in a part of the South Half of Section 12-T9N-R5W, Grady County.

Kendall Dillon, Engineer, for Home Creations, explained the proposals of the Agreement and answered questions regarding the proposed

development.

MOTION BY Trustee Ryans and SECOND BY Vice Chairman Kemper ... to approve said Development Agreement allowing hookup to the City's water system; accept the \$200,000 cash donation for the installation of booster pumps; and acceptance of land for water storage.

MOTION CARRIED:

5 ~ AYES: Short, Whitt, Ryans, Kemper, Scalf
0 ~ NAYS: None
0 ~ ABSENT: None

2. RESOLUTION.

Discuss and vote on a motion to approve a Resolution adopting new BMIA Fees to include a water infrastructure fee of eight (8%) percent; sewer infrastructure fee of Seven dollars (\$7.00) per customer; and a \$.25 per meter for water testing as required by EPA/DEQ Mandate.

MOTION BY Trustee Short and SECOND BY Trustee Ryans ... to approve said Resolution No. 2023-04 establishing new fees with correction to the 8% of water as an accounting set aside from total water revenues (not a new fee) and change water testing fee from \$0.25 to \$0.27; everything else remains the same.

MOTION CARRIED:

5 ~ AYES: Short, Whitt, Ryans, Kemper, Scalf
0 ~ NAYS: None
0 ~ ABSENT: None

Meeting Recessed for pictures with developers @ 6:47 pm.
Meeting Reconvened @ 6:51 pm.

3. RESOLUTION.

Discuss and vote on a motion to approve a Resolution establishing rates and costs charged by the BMIA for utility services.

MOTION BY Vice Chairman Kemper and SECOND BY Trustee Ryans ... to approve said Resolution No. 2023-05 establishing new rates as presented.

MOTION CARRIED:

5 ~ AYES: Short, Whitt, Ryans, Kemper, Scalf
0 ~ NAYS: None

0 ~ ABSENT: None

4. RESOLUTION.

Discuss and vote on a motion to approve a Resolution amending the BMIA Fee Schedule for FYE2024.

MOTION BY Trustee Ryans and SECOND BY Trustee Short ... to approve said Resolution No. 2023-06 approving a new Fee Schedule, as amended.

MOTION CARRIED:

5 ~ AYES: Short, Whitt, Ryans, Kemper, Scalf

0 ~ NAYS: None

0 ~ ABSENT: None

5. SEWER EXEMPTION.

Discuss and vote on a motion to approve a request from Allied Core Construction for an exemption from connecting to the city's sanitary sewer for a commercial development on South Tyler Avenue.

MOTION BY Vice Chairman Kemper and SECOND BY Trustee Ryans ... to table item for staff to advise developers regarding the intended uses with septic or aerobic system (restaurants would not be allowed).

MOTION CARRIED:

5 ~ AYES: Short, Whitt, Ryans, Kemper, Scalf

0 ~ NAYS: None

0 ~ ABSENT: None

CORRECTION:

6. NOTICE OF VIOLATION.

Discuss and vote on a motion, as desired, to accept the Notice of Violation from DEQ.

MOTION BY Trustee Ryans and SECOND BY Trustee Short ... to accept receipt of the "Notice of Violation" sent by the DEQ; and authorize the City Engineer and Public Works Director to formulate appropriate response.

MOTION CARRIED:

5 ~ AYES: Short, Whitt, Ryans, Kemper, Scalf

0 ~ NAYS: None

0 ~ ABSENT: None

ADDENDUM:

7. ENGINEERING AGREEMENT.

Discuss and vote on a motion to approve an engineering agreement in the amount of \$55,000 with Glenn Sullivan & Associates to provide engineering services for the design of the Chlorination/dechlorination and discharge facilities at the lagoons.

MOTION BY Trustee Ryans and SECOND BY Vice Chairman Kemper ... to approve said Engineering Agreement with Glenn Sullivan & Associates to provide engineering services for the design of the chlorination/dechlorination and discharge facilities at the lagoons.

MOTION CARRIED:

5 - AYES: Short, Whitt, Ryans, Kemper, Scalf
0 - NAYS: None
0 - ABSENT: None

C. CONSENT AGENDA

The following item(s) are hereby designated for approval, acceptance or acknowledgment by one motion, SUBJECT to any conditions included therein. If any item(s) do not meet with the approval of all members, that item(s) will be heard in regular order:

1. **APPROVAL** of regular pre-meeting minutes of 26 September 2023.
2. **APPROVAL** of regular meeting minutes of 26 September 2023.
3. **APPROVAL** of special joint meeting minutes of 3 October 2023.
4. **APPROVAL** of special joint meeting minutes of 10 October 2023.
5. **APPROVAL** of special joint meeting minutes of 13 October 2023.
6. **ACKNOWLEDGE** payment of FYE2024 Claims and Expenditures in the total amount of \$607,173.80.
7. **ACKNOWLEDGE** payment of FYE2023 Payrolls in the amount of \$45,258.43.
8. **ACCEPTANCE** of September 2023 Financial Report.

MOTION BY Trustee Ryans and SECOND BY Trustee Short ... to approve Consent Agenda, as presented.

MOTION CARRIED:

5 - AYES: Short, Whitt, Ryans, Kemper, Scalf
0 - NAYS: None
0 - ABSENT: None

D. CONSENT ITEM REMOVAL

Discussion, consideration and take appropriate action re: any item(s) removed from the Consent Docket.

None.

E. PUBLIC COMMENTS

From the general public [limited to 3-minutes per speaker] for a total of 15-minutes on Utility related NON-AGENDA items. Preference will be given to Blanchard ratepayers and NO FORMAL ACTION will be taken.

None.

F. TRUSTEE/STAFF COMMENTS

This item is listed to provide an opportunity for the Board of Trustees and/or city staff to make comments and/or request specific agenda items. NO ACTION will be taken.

1. *Ben Whitt asked about electrical for the lift station; asked about the enclosure fence for the lift station; status of inserta valve; and Fox Run.*
2. *Michael Scalf mentioned fencing needs to be secured around the High School Lift Station.*

G. ADJOURNMENT

Called @ 7:27 p.m.

Chairman

ATTEST: *(Seal)*

Secretary

C ~ 2

MINUTES

SPECIAL JOINT MEETING

CITY COUNCIL OF THE CITY OF BLANCHARD, OKLAHOMA AND THE
BOARD OF TRUSTEES OF THE BLANCHARD MUNICIPAL IMPROVEMENT
AUTHORITY

SPECIAL MEETING

7:30 P.M. MONDAY, OCTOBER 30, 2023

Municipal Court House, 300 N. Main, Blanchard, Oklahoma 73010

IN COMPLIANCE WITH THE STATUTES OF THE STATE OF OKLAHOMA, THE CITY COUNCIL OF THE CITY OF BLANCHARD, AS CALLED BY THE MAYOR AND THE TRUSTEES OF THE BLANCHARD MUNICIPAL IMPROVEMENT AUTHORITY AS CALLED BY THE BMIA CHAIRMAN ON THURSDAY, OCTOBER 26th WILL HOLD A JOINT SPECIAL MEETING ON MONDAY, OCTOBER 30, 2023, AT 7:30 P.M. TO ADDRESS ITEMS 3 AND 4 AS STATED IN THIS NOTICE AND AGENDA AND CONSISTING OF THE DISCUSSION, CONSIDERATION AND POSSIBLE APPROPRIATE ACTION ON THE FOLLOWING ITEMS:

1. CALL TO ORDER *by the Mayor and Chairman @ 7:33 p.m.*

2. ROLL CALL:

A. City Council;

Councilor Christina Short ~ Present

Councilor Ben Whitt ~ Absent

Councilor Albert Ryans ~ Present

Vice Mayor Chuck Kemper ~ Present

Mayor Michael Scalf ~ Present

4 ~ Present; 1 ~ Absent

B. BMIA Board of Trustees.

Trustee Christina Short ~ Present

Trustee Ben Whitt ~ Absent

Trustee Albert Ryans ~ Present

Vice Chairman Chuck Kemper ~ Present

Chairman Michael Scalf ~ Present

4 ~ Present; 1 ~ Absent

3. BMIA/CITY BUSINESS AGENDA:
A. Discuss and vote on a motion to approve lease and/or lease/purchase Agreement with Riley Exploration for building located at 2008 N. Council Avenue, Blanchard (Documents by the City Attorney available at the meeting).

MOTION BY *Trustee Short* and SECOND BY *Trustee Ryans* ... to approve the Contract for Sale with Initial lease Term with a change to add “Right of First Refusal” as previously approved in the Offer.

MOTION CARRIED:

4 ~ AYES: Short, Ryans, Kemper, Scalf
0 ~ NAYS: None
1 ~ ABSENT: Whitt

MOTION BY *Vice Mayor Kemper* and SECOND BY *Councilor Ryans* ... to ratify the Contract for Sale with Initial lease Term with a change to add “Right of First Refusal” approval by the BMIA Board of Trustees.

MOTION CARRIED:

4 ~ AYES: Short, Ryans, Kemper, Scalf
0 ~ NAYS: None
1 ~ ABSENT: Whitt

4. CITY BUSINESS AGENDA.
A. Discuss and vote on a motion to appoint Steven M Vancamp, 1202 Stone Drive, to serve an unexpired term on the Blanchard Planning Commission ending July 2, 2024.

MOTION BY *Vice Mayor Kemper* and SECOND BY *Councilor Ryans* ... to accept nomination and approve the appointment of Steven M. Vancamp Senior to the Blanchard Planning Commission to serve an unexpired term ending July 2, 2024.

MOTION CARRIED:

4 ~ AYES: Short, Ryans, Kemper, Scalf
0 ~ NAYS: None
1 ~ ABSENT: Whitt

5. ADJOURNMENT.
Called @ 7:57 p.m.

CITY OF BLANCHARD, OKLAHOMA

Mayor

ATTEST: (City Seal)

City Clerk

**BLANCHARD MUNICIPAL
IMPROVEMENT AUTHORITY**

Chairman

ATTEST: (BMIA Seal)

Secretary

C ~ 3

NARRATIVE

AGENDA: 11/14/2023
ITEM: Consent C (3)

BMIA

CLAIMS LIST

ENTERPRISE FUNDS

FUND	AMOUNT
General Operations	\$ 169,607.39
Debt Service	\$ -0-
Fox Run	\$ -0-
Industrial Park	\$ -0-
Meter Deposit	\$ -0-
Quail Haven	\$ -0-
TOTAL	\$ 169,607.39

RECOMMENDATION:

Acknowledge approval of the FYE2024 Claims as presented.

CLAIMS REPORT
 Check Range: 10/13/2023-11/06/2023

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
BMIA					
ACE HARDWARE	MISC SUPPLIES (OPEN PO)	150.72		4591	11/02/23
ACE HARDWARE	MISC SUPPLIES	68.97	219.69	4592	11/02/23
AMERICAN FIDELITY ASSURANCE	FLEX SPENDING		154.14	319144	10/20/23
AMERICAN FIDELITY ASSURANCE	AFA LT DISABILI		603.80	319146	10/20/23
AMERICAN ELECTRIC POWER	ELECTRIC SERVICES (OPEN PO)		6,020.75	4579	10/27/23
AMERICAN WATERWORKS SUPPLY INC	HIGH SCHOOL WATER LINE PARTS	2,120.31		4570	10/23/23
AMERICAN WATERWORKS SUPPLY INC	HIGH SCHOOL WATER LINE PARTS	3,491.18	5,611.49	4580	10/27/23
BLANCHARD BUILDING CENTER	MISC SUPPLIES (OPEN PO)		376.62	4581	10/27/23
CARLSON & BROWN ENTERPRISES	BORE FOR 526 WEST VETERANS		600.00	4571	10/23/23
CRAWFORD & ASSOCIATES	ACCOUNTING SERVICES (OPEN PO)		4,225.00	4582	10/27/23
EDWARDS ENTERPRISES	PORT- A- POTTY RENTAL		125.00	4593	11/02/23
FIRST NATIONAL BANK & TRUST CO	LOAN PMT 1001060997 (\$468.44)	468.44		4583	10/27/23
FIRST NATIONAL BANK & TRUST CO	LOAN PMT 1000002392 (\$7404.12)	7,404.12		4584	10/27/23
FIRST NATIONAL BANK & TRUST CO	LOAN PMT 1001057352 (\$435.38)	435.38		4585	10/27/23
FIRST NATIONAL BANK & TRUST CO	LOAN PMT 1000002632 (\$2,259.25)	2,259.25		4586	10/27/23
FIRST NATIONAL BANK & TRUST CO	LOAN PMT 1000002780 (4404.15)	404.15	10,971.34	4587	10/27/23
FUELMAN	FUEL PURCHASES (OPEN PO)		3,435.92	21036347	10/31/23
GWORKS	ANNUAL LICENSE AND SUPPORT	3,000.00		4572	10/23/23
GWORKS	ANNUAL LICENSE AND SUPPORT	6,545.00	9,545.00	4573	10/23/23
INTERNAL REVENUE SERVICE	FED/FICA TAX	4,794.99		10098613	10/20/23
INTERNAL REVENUE SERVICE	FED/FICA TAX	4,670.03	9,465.02	10098641	11/03/23
J&R EQUIPMENT, LLC	PARTS FOR VACTOR		309.91	4574	10/23/23
KNIPPELMIER CHEVROLET, INC	TRUCK REPAIR		1,057.94	4594	11/02/23
MAXWELL SUPPLY COMPANY	30-28" SAFETY CONES		522.72	4588	10/27/23
NATIONWIDE RETIREMENT	RETIREMENT 401a	1,163.92		319141	10/20/23
NATIONWIDE RETIREMENT	RETIREMENT 401a	1,161.07	2,324.99	319242	11/03/23
OKLAHOMA ELECTRIC COOPERATIVE	ELECTRIC SERVICES (OPEN PO)		1,052.49	21036341	10/25/23
OKLAHOMA NATURAL GAS	GAS SERVICES (OPEN PO)		310.17	21036342	10/25/23
OKLAHOMA TAX COMMISSION	STATE TAX	707.73		10098612	10/20/23
OKLAHOMA TAX COMMISSION	STATE TAX	696.73	1,404.46	10098640	11/03/23
OMES-CENTRAL PRINTING	PRINTING/MAILING STATEMENTS	378.12		4575	10/23/23
OMES-CENTRAL PRINTING	POSTAGE FOR STATEMENTS	1,930.17		4576	10/23/23
OMES-CENTRAL PRINTING	INSERT FOR MONTHLY BILLS	693.22	3,001.51	4577	10/23/23
NATIONWIDE RETIREMENT SOLUTION	457 DEF COMP	51.90		319139	10/20/23
NATIONWIDE RETIREMENT SOLUTION	457 DEF COMP	51.90	103.80	319241	11/03/23
PIONEER SECURITY SYSTEMS	SECURITY SERVICES (OPEN PO)		24.95	21036343	10/25/23
QUICK WRENCH	TIRE REPAIR (OPEN PO)		20.00	4589	10/27/23
SAGE PUMP SERVICES LLC	VAC ASSIST		5,638.35	4595	11/02/23
SAM'S CLUB DIRECT	MISC SUPPLIES (OPEN PO)	102.35		21036344	10/25/23
SAM'S CLUB DIRECT	WATER/SUPPLIES	72.86		21036345	10/25/23
SAM'S CLUB DIRECT	WATER/SUPPLIES	514.14	689.35	21036346	10/25/23
TEXAS LIFE	TEXAS LIFE		52.36	319246	11/03/23
TINHORNS R US	TINHORN REPLACEMENT HS WATER		2,425.13	4590	10/27/23
VERIZON WIRELESS	CELL PHONE SERVICES (OPEN PO)		239.83	21036348	11/02/23
VERIZON WIRELESS	SCADA/ TELEMETRY SIM CARD		39.02	21036349	11/02/23
WASTE CONNECTIONS OF CHICKASHA	TRASH SERVICES (OPEN PO)	23,238.55		4578	10/23/23
WASTE CONNECTIONS OF CHICKASHA	TRASH SERVICES (OPEN PO)	75,798.09	99,036.64	4596	11/02/23
	205 BMIA TOTAL		169,607.39		

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BMIA Salary and Fringe Benefits

Monthly Payroll - OCT/NOV 2023

of Payrolls:2

	Payroll 1 10/20/2023	Payroll 2 11/3/2023	Total (month)
BMIA Admin (20)	\$ 6,299.34	\$ 6,257.58	\$ 12,556.92
Water(21)	\$ 11,117.88	\$ 10,382.78	\$ 21,500.66
Sewer(22)	\$ 2,426.23	\$ 2,426.23	\$ 4,852.46
Sanitation(23)	\$ 1,343.86	\$ 1,297.74	\$ 2,641.60
Total BMIA Salary	21,187.31	20,364.33	41,551.64
BMIA Admin (20)	\$ 645.13	\$ 639.84	\$ 1,284.97
Water(21)	\$ 1,529.78	\$ 1,472.79	\$ 3,002.57
Sewer(22)	\$ 306.58	\$ 306.58	\$ 613.16
Sanitation(23)	\$ 102.81	\$ 99.28	\$ 202.09
Total BMIA Fringe Benefits	2,584.30	2,518.49	5,102.79
TOTAL SALARY AND FB	23,771.61	22,882.82	46,654.43

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CITY OF BLANCHARD
BMIA MONTHLY TREASURY REPORT
For the Month Oct 1, 2023 to Oct 31, 2023

These are unaudited numbers

CODE	DESCRIPTION	BEGINNING BANK BALANCE	DEPOSITS	WITHDRAWALS	INTEREST PAID	SERVICE FEES	ENDING BANK BALANCE	Outstanding Checks	Deposits In Transit	Balance per General Ledger		Number of Checks Issued
16	BMIA 205-01-1153 /1110	\$ 863,786.66	295,759.40	581,931.05	200.22	24.80	577,790.43	(33,390.69)	15,424.21	559,823.95	\$ 559,823.95	41
	ARPA Grant Cash 205-01-1105	\$ 61,565.13	48,000.00	-	-	-	109,565.13			109,565.13	\$ 109,565.13	
	CDBG BMIA Cash 205-01-1099	\$ (130,028.99)	-	-	-	-	(130,028.99)			(130,028.99)	\$ (130,028.99)	
13	DEBT SERVICE FUND (75% OF 1 CENT SALES TAX) 205-01-1116	\$ 122,772.16	115,356.49	85,849.44	54.47	-	152,333.68	-	-	152,333.68	\$ 152,333.68	6
12	WATER METER DEPOSIT 405-01-1113	\$ 183,905.85	4,650.00	2,800.92	62.90	-	185,817.83	(2,176.09)	130.00	183,771.74	\$ 183,771.74	8
3	BMIA GENERAL FUND (RESERVE) 205-01-1112	\$ 454,013.62	-	-	402.95	-	454,416.57			454,416.57	\$ 454,416.57	
18	FOX RUN ST IMPROVEMENT FUND 105-01-1119/205-01-1119	\$ 12,795.04	-	-	-	-	12,795.04		-	12,795.04	\$ 12,795.04	
27	BMIA Accrued Leave Acct 205-01-1115	\$ 15,417.99	-	-	5.24	-	15,423.23			15,423.23	\$ 15,423.23	
	BMIA Subtotal:	\$ 1,584,227.46	\$ 411,115.89	\$ 667,780.49	\$ 657.64	\$ 24.80	\$ 1,378,112.92			\$ 1,358,100.35	\$ 1,358,100.35	

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BMIA

Employees	Year of Hire	Years of Service	Position	Longevity Pay	City Pays FICA	6.20% FICA	1.45% Medicare	Totals
Totals		0.00		Totals	0.00	0.06	0.01	0.00
TRITTEN, R	2023	0.00	Crew Member	0.00	0.00	0.00	0.00	0.00
ASKEW, B	2023	0.00	Crew Member	0.00	0.00	0.00	0.00	0.00
RIOS, C	2023	0.00	Crew Member	0.00	0.00	0.00	0.00	0.00
FOWLER, S	2023	0.00	Crew Member	0.00	0.00	0.00	0.00	0.00
SELF, R	2023	0.00	Crew Member	0.00	0.00	0.00	0.00	0.00
GAVIA, J	2023	0.00	Crew Member	0.00	0.00	0.00	0.00	0.00
GAVIA, S	2023	0.00	Crew Member	0.00	0.00	0.00	0.00	0.00
ERICKSON, T	2023	0.00	Mechanic	0.00	0.00	0.00	0.00	0.00
STANDRIDGE, D	2022	1.00	Public Works Director	200.00	216.57	13.43	3.14	200.00
BRATCHER, MARTI	2021	2.00	Street Supervisor	200.00	216.57	13.43	3.14	200.00
BRATCHER, MIKE	2021	2.00	Crew Member	200.00	216.57	13.43	3.14	200.00
BUNTIN, CLINT	2021	2.00	Crew Member	200.00	216.57	13.43	3.14	200.00
WILLS, CAYE	2020	3.00	Utilities Clerk	200.00	216.57	13.43	3.14	200.00
LAMB, W	2019	4.00	Crew Member	200.00	216.57	13.43	3.14	200.00
TOWNSEND, M	2018	5.00	Crew Member	200.00	216.57	13.43	3.14	200.00
BAILEY, J	2013	10.00	Crew Member	300.00	324.85	20.14	4.71	300.00
SUMMERS, J	2011	12.00	Crew Member	400.00	433.13	26.85	6.28	400.00
CHALENDER, J	2008	15.00	Crew Supervisor	400.00	433.13	26.85	6.28	400.00
BRUNSON, J	2007	16.00	Mechanic	400.00	433.13	26.85	6.28	400.00
Totals		71.00	Totals	\$ 2,900.00	3,140.23	194.70	45.53	2,900.00
1 > 5 Years	7.00							
6 - 10 Years	1.00							
11 - 20 Years	3.00							
20+	0.00							

CONSENT ITEM REMOVAL

PUBLIC COMMENTS

**TRUSTEE-STAFF
COMMENTS**

ADJOURNMENT
