



# AGENDA

## 9.26.23

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Notice is hereby given of a regular meeting to be held at the Municipal Court House, 300 N. Main Street, Blanchard, Oklahoma, in accordance with the Oklahoma Open Meeting Act for the purpose of discussion, consideration and possible action, including, but not limited to, the approval, denial, amendment, revision or conditional approval, in whole or in part of the following Agenda items.

**BLANCHARD CITY COUNCIL  
REGULAR MEETING  
TUESDAY, 26 SEPTEMBER 2023  
6:00 P.M.**

**IMMEDIATELY FOLLOWING THE BMIA MEETING**

This Agenda was posted in prominent public view on the City's website at [www.cityofblanchard.us](http://www.cityofblanchard.us) and the City Hall Bulletin Board on or before 5:00 p.m., Monday, the 25<sup>th</sup> day of September, 2023, in accordance with the Oklahoma Open Meeting Act.

***Diana Daniels***

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City Clerk

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## **A. MEETING CONVENED**

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1. **CALL TO ORDER:**
2. **ROLL CALL:**
3. **DETERMINATION OF QUORUM:**
4. **PROCLAMATIONS:**
  - a. Fire Prevention Week Oct 8 - 14; and
  - b. National Colonial Heritage Month.

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## **B. BUSINESS AGENDA**

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The following item(s) are hereby designated for discussion, consideration and take INDIVIDUAL action, including, but not limited to, approval, denial, amendment, revision or conditional approval, in whole or in part of:

1. **PUBLIC HEARING.**

Open, conduct, and close Public Hearing to receive public comments on a Zoning Application for a PUD overlay submitted by:

Applicant: Richard Hamilton

Current Zoning: A-1 Agricultural District

Proposed Zoning: R-E Residential Estates District

Location: A part of the E/2 NE/4 NW/4 in Sec 33 T9N-R4W

PC Resolution No: 2023-23

2. **ORDINANCE.**

Discussion and vote on a motion adopting an Ordinance accepting the recommendation of the Planning Commission and approve the above Zoning Reclassification from the A-1, Agricultural District to the R-E, Rural Estates District, as recommended by the Planning Commission, declaring repealer and providing for severability.

3. **EMERGENCY CLAUSE.**

Take appropriation action re: adopting an Emergency Clause for Ordinance No. \_\_\_\_.

4. **ORDINANCE.**

Discussion and vote on a motion adopting an Ordinance amending the Code of Ordinances; amending Sections 1-318 and 1-319 of Article 3 of Chapter 1; re-titling Chapter 15; repealing Articles 1 - 3 of Chapter 15; amending Articles 1 and 8 of Chapter 21; and adding

a new section 22-332 of Article 3 of Chapter 22 of the Code of Ordinances, as amended, concerning the powers, roles, and responsibilities of the City Council, Planning Commission, and Board of Adjustment generally concerning the municipality's zoning power, and specifically concerning citizen planner training requirements; declaring repealer and providing for severability.

5. **EMERGENCY CLAUSE.**

Take appropriation action re: adopting an Emergency Clause for Ordinance No. \_\_\_\_.

6. **ORDINANCE.**

Discussion and vote on a motion adopting Ordinance approving a replacement of the Official Zoning Map combined with the Municipal Boundaries in accordance with the BMC 20-201(3); declaring repealer and providing for severability.

7. **EMERGENCY CLAUSE.**

Take appropriation action re: adopting an Emergency Clause for Ordinance No. \_\_\_\_.

8. **RESOLUTION.**

Discuss and vote on a motion adopting a Resolution approving the Bridge Inspection responsibility by Local Government for compliance with the National Bridge Inspection Standards for Bridge Inspection Contracts for April 1, 2024 to March 31, 2026.

9. **RESOLUTION.**

Discuss and vote on a motion adopting a Resolution approving a 4-way stop at Main and Broadway, as requested by Mayor Scalf.

10. **ENGINEERING SERVICES.**

Discussion, consideration, possible action, and/or amendments concerning entering into a Master Services Agreement with Freese and Nichols for Engineering Services for Tax Increment Financing District No. 2, and Task Authorization No. 1 concerning survey, scoping, and preliminary engineering for the project, PROVIDED HOWEVER, in the event the city council declines to enter into a Master Services Agreement with Freese and Nichols, the city council may also discuss, consider and take possible action to direct city staff to initiate immediate negotiations with the engineering firm

that scored second highest in the evaluation process undertaken by city staff so that the city council may consider a Master Services Agreement with the second highest scoring firm at the earliest possible time.

**11. LION’S PARK RESTROOM UPDATES.**

Discuss and vote on a motion to accept the quote in the amount of \$10,600 submitted by Jeff’s Plumbing for repairs to the restrooms at Lion’s Park as requested by Councilman Whitt.

**12. ROAD IMPROVEMENTS.**

Further discussion, consideration and take appropriate action re: the status of Phase I and Phase II of Section Line Road Improvements.

**13. FIRE STATION COMPLETION.**

Further discussion, consideration and take appropriate action re: the status of subcontractor payments; and bonds.

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**C. CONSENT AGENDA**

Discussion, consideration and take appropriate action re: any item(s) removed from the Consent Docket.

1. **APPROVAL** of regular meeting minutes of 8/22/23.
2. **APPROVAL** of special meeting minutes of 8/29/23.
3. **ACKNOWLEDGE** of payment of FYE2024 Claims and Expenditures in the total amount of \$450,197.13.
4. **ACKNOWLEDGE** of payment of FYE2024 Payrolls in the total amount of \$188,120.50.
5. **ACKNOWLEDGE** the transfer of the September 2023 Sales Tax as per Budget in the total amount of \$289,862.16.
6. **ACCEPTANCE** of the August 2023 Financial Report.
7. **APPROVAL** of Budget Modifications, as presented.
8. **ACCEPTANCE** of Permanent Easements granted by:
  - a. Blanchard High School, 211 N. Tyler Avenue.
9. **APPROVAL** of Veterans Memorial bids.

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**D. CONSENT ITEM REMOVAL**

Discussion, consideration and take appropriate action re: any item(s) removed from the Consent Docket.

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## **E. PUBLIC COMMENTS**

From the general public [limited to 3-minutes per speaker] for a total of 15-minutes on Utility related NON-AGENDA items. Preference will be given to Blanchard ratepayers and NO FORMAL ACTION will be taken.

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## **F. COUNCIL/STAFF COMMENTS**

This item is listed to provide an opportunity for the City Council and/or city staff to make comments and/or request specific agenda items. NO ACTION will be taken.

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## **G. EXECUTIVE SESSION**

1. **MOTION** to go into Executive Session to discuss the following item(s):
  - a. Discussing negotiations concerning employees and representatives of employee groups [pursuant to Title 25 O.S. §307(B)(2)].
  - b. Discussing the purchase or appraisal of real property [pursuant to Title 25 O.S. §307(B)(3)].
  - c. For the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business [pursuant to Title 25 O.S. §307(C)(11)].
2. **RECONVENE** into Open Session to consider and take appropriate action re:
  - a. negotiations concerning employees and representatives of employee groups.
  - b. the purchase or appraisal of real property.

- c. the transfer of property, financing, or the creation of a proposal to entice a business to remain or locate within their jurisdiction.

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## **H. FURTHER INFORMATION**

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- 1. **REPORTS** ~ Sales/Use Tax.
- 2. **REPORTS** ~ 2022/2023 Attendance.
- 3. **REPORTS** ~ Departmental Activities.

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## **I. ADJOURNMENT**

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