



## City of Blanchard

### Residential Building Permit—Page 1

All building permit applications must be submitted with the following information:

**Warranty or Quit Claim Deed**—must include book and page number.

-If property is not in a platted subdivision, the deed must be either

(a) five years or older OR

(b) submitted with evidence regarding legal lot split approval

-If not the legal owner of the property, written and notarized permission from the legal owner(s) of the property must accompany the application

**Complete Set of Building Plans**—a full set must also be kept on the construction site at all times

**Easements** to access the property, if applicable

**Percolation / Soil Test** from ODEQ, if applicable—contact (405) 702-6222

**Site Plan** of entire property, including the following information:

-Drawn to scale of no greater than 1 in. = 100 ft. on no less than 8.5" x 11" paper

-Physical address of property

-Vicinity map

-Easement(s) and/or right(s) of way, with widths

-Property/lot lines with dimensions, location of proposed structure, and location and square footage of all existing structures

-Building lines showing all required setbacks for front, side, and rear yards

-Center line and width of adjacent streets

-Driveway location and length

-North arrow for reference

**Storm Water Site Development Plan**—if applicable, in accordance with the City of Blanchard's Erosion Control Ordinance #2004-17, as well as all ODEQ storm water regulations

**Floodplain Development Permit Application**, if part of construction site is located in the floodplain

**Driveway Permit Application**, if intersecting a section line road

**Plan Review Fee**—\$100.00 Single Family                      \$150.00 Duplex



## City of Blanchard

### Residential Building Permit – Page 2

#### **Building Inspections:**

1. 24 hours notice required for all inspection requests - Call (405) 485-9392
2. A contractor licensed with the State of Oklahoma and the City of Blanchard must request inspections for the following:
  - Electrical -- Temporary Pole, Rough-In, Temporary Electric Final , Final
  - Plumbing -- Ground, Top-Out, Final
  - Mechanical -- Ground, Top-Out, Final
  - Roofing
3. The builder must request foundation, frame, and final building inspections.

All required inspections must be passed before the final inspection may be conducted and a Certificate of Occupancy issued. An Occupancy Permit is required upon completion of structure and after all other required inspections have been conducted and passed by the City Inspector.

Any permits issued in violation of any ordinance or statute shall be void and no rights or immunities shall be acquired thereby. Nothing in the permit shall be construed to convey or impair the City's rights of maintenance and repair of its utility easements. Destruction of any permanent or temporary structure placed on or over any of the City's easements by virtue of this permit which is occasioned by said maintenance or repair shall be at the expense of the permit holder, his/hers heirs, or assigns.

**Please call (405) 485-9392 to schedule an inspection.** The cost of the inspections is included in the cost of the building permit.

**Sewer Lines** - Building/developers are responsible for checking the elevation of sewer lines for adequate gravity flow. If sanitary sewer hookup is not available, a percolation test must accompany the building permit application.

#### **Before Beginning Work**

- Post address and building permit in the front yard or entrance to property. Failure to do so may delay inspections
- Call Okie One - 1-800-522-6543 for free utility locates and spots prior to digging.
- Absolutely NO construction, footing inspections, and/or pours will be allowed without an approved building permit.

#### **Note**

The electric and gas company will NOT set a temporary or permanent meter unless it has been released by the City of Blanchard. All builders and property owners are responsible for locating the pins and marking the property/lot lines on building locations.



## City of Blanchard

### Residential Building Permit – Page 3

Permit Number: \_\_\_\_\_

#### *Owner Information*

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City, ST, Zip: \_\_\_\_\_

Email: \_\_\_\_\_

#### *Contractor Information*

Name of Individual or Business: \_\_\_\_\_

Address: \_\_\_\_\_

City, ST, Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

#### *Location*

Street Address: \_\_\_\_\_ Zoning Classification: \_\_\_\_\_

Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_ Subdivision: \_\_\_\_\_

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Lot Size: \_\_\_\_\_ SF New/ Added Building Footprint: \_\_\_\_\_ SF

Front Yard Width: \_\_\_\_\_ Setback: \_\_\_\_\_

Side Yard Width: \_\_\_\_\_ Setback: \_\_\_\_\_ Corner Lot? ☐ Yes ☐ No

Rear Yard Setback: \_\_\_\_\_

#### *Utilities*

Public Sewer ☐ Yes ☐ No

Public Water ☐ Yes ☐ No

Liquefied Petroleum ☐ Yes ☐ No

Septic System ☐ Yes ☐ No

Well Water ☐ Yes ☐ No

Electric Provider \_\_\_\_\_

Aerobic System ☐ Yes ☐ No

Natural Gas ☐ Yes ☐ No

Gas Provider \_\_\_\_\_



## City of Blanchard

### Residential Building Permit – Page 4

#### Structure Type

\_\_\_ Single-Family    \_\_\_ Manufactured Home    \_\_\_ Multi-Family

\_\_\_ Special Use Facility/Other (specify): \_\_\_\_\_

Estimated Construction Cost::        \$ \_\_\_\_\_

#### Specialty Contractor Information

Mechanical Contractor \_\_\_\_\_ City: \_\_\_\_\_ Phone: \_\_\_\_\_

Electrical Contractor: \_\_\_\_\_ City: \_\_\_\_\_ Phone: \_\_\_\_\_

Plumbing Contractor: \_\_\_\_\_ City: \_\_\_\_\_ Phone: \_\_\_\_\_

Roofing Contractor: \_\_\_\_\_ City: \_\_\_\_\_ Phone: \_\_\_\_\_

I HEREBY CERTIFY THAT THE STATEMENTS IN THIS APPLICATION AND THE ATTACHMENTS HERETO ARE TRUE AND CORRECT AND THAT THE PROPERTY OWNER HAS GIVEN PERMISSION FOR THIS WORK TO PROCEED. I FURTHER CERTIFY THAT ALL CONSTRUCTION WORK UNDER THIS PERMIT WILL CONFORM TO THE ATTACHED PLANS, SPECIFICATIONS AND DRAWINGS AND TO THE CODES AND ORDINANCES OF THE CITY OF BLANCHARD, AND THAT ALL MECHANICAL, ELECTRICAL, AND PLUMBING CONSTRUCTION SHALL BE PERFORMED BY CONTRACTORS LICENSED BY THE STATE OF OKLAHOMA AND LICENSED WITH THE CITY OF BLANCHARD.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Submission Checklist (for office use only – all spaces must be checked before acceptance of application)

- |   |   |
|---|---|
| ___ Accurate, Complete Application                  | ___ Utility Service Agreement Completed (if applicable)                 |
| ___ Warranty or Quit Claim Deed                     | ___ Easements Used to Access Property (if applicable)                   |
| ___ DEQ Percolation/Soil Test (if applicable)       | ___ Driveway Permit Completed (if applicable)                           |
| ___ Building Plans                                  | ___ Storm Water Site Development Plan (if applicable)                   |
| ___ Site Plan (in accordance with all requirements) | ___ Floodplain Development Permit Application Completed (if applicable) |

\_\_\_ Plan Review Fee Paid **\$100.00**    Fee Accepted By (signature): \_\_\_\_\_  
or \$150.00 for Duplex



## City of Blanchard

### Residential Building Permit Payment Calculation

#### Building Permit Fees

Applicant Address: \_\_\_\_\_ Permit #: \_\_\_\_\_

TOTAL SQUARE FOOTAGE: \_\_\_\_\_

Structure Fee = \$.15 per sq ft. \$ \_\_\_\_\_

Mechanical Permit Fee = \$.15 per sq ft. \$ \_\_\_\_\_

Electrical Permit Fee = \$.15 per sq ft. \$ \_\_\_\_\_

Plumbing Permit Fee = \$.15 per sq ft. \$ \_\_\_\_\_

Building Permit Fee \$25.00

Certificate of Occupancy Fee \$50.00

Tornado Siren Fund \$25.00

(refundable upon issuance of Certificate of Occupancy) Inspection Deposit \$100.00

State Uniform Building Code Fee \$4.00 x \_\_\_\_\_ quantity of permits \$ \_\_\_\_\_

(structure, mechanical, electrical, plumbing) \$0.50 x \_\_\_\_\_ quantity of permits \$ \_\_\_\_\_

**TOTAL BUILDING PERMIT FEES \$ \_\_\_\_\_**

#### Building Permit Utility Fees

##### Meter Utility Fees

*If installing a 1" meter see next page for fees*

##### 3/4" Meter

-Meter Deposit (\$100.00) \$ \_\_\_\_\_

-3/4" Meter and fees (\$2,280) \$ \_\_\_\_\_

-1" Tap (\$282.00) \$ \_\_\_\_\_

-Impact Fee (\$1000.00) \$ \_\_\_\_\_

-Boring Costs (at Cost) \$ \_\_\_\_\_

**Total \$ \_\_\_\_\_**

Water Well Fee (if applicable) \$25.00

#### Additional Irrigation Meter Utility Fees (if applicable)

*If installing a 1" meter see next page for fee calculations*

##### 3/4" Meter

-Meter Deposit (\$100.00) \$ \_\_\_\_\_

-3/4" Meter and fees (\$2,280) \$ \_\_\_\_\_

-1" Tap (\$282.00) \$ \_\_\_\_\_

-Impact Fee (\$1000.00) \$ \_\_\_\_\_

-Boring Costs (at Cost) \$ \_\_\_\_\_

**Total \$ \_\_\_\_\_**

#### Sewer Meter and Tap

Sewer Meter and Tap (\$160.00) \$ \_\_\_\_\_

Sewer Impact (\$1000.00) \$ \_\_\_\_\_

**Total \$ \_\_\_\_\_**

**TOTAL PERMIT FEE \$ \_\_\_\_\_**



## City of Blanchard

### Residential Building Permit Payment Calculation

Applicant Address: \_\_\_\_\_ Permit #: \_\_\_\_\_

#### Building Permit Utility Fees

##### Meter Utility Fees

##### 1" Meter

Meter Deposit (\$100.00) \$ \_\_\_\_\_

1" Meter and fees (\$2,591) \$ \_\_\_\_\_

1" Tap (\$282.00) \$ \_\_\_\_\_

Impact Fee (\$1000.00) \$ \_\_\_\_\_

Boring Cost (at Cost) \$ \_\_\_\_\_

**Total** \$ \_\_\_\_\_

##### Additional Irrigation Meter Utility Fees (if applicable)

##### 1" Meter

-Meter Deposit (\$100.00) \$ \_\_\_\_\_

-1" Meter and fees (\$2,591) \$ \_\_\_\_\_

-1" Tap (\$282.00) \$ \_\_\_\_\_

-Impact Fee (\$1000.00) \$ \_\_\_\_\_

-Boring Costs (at Cost) \$ \_\_\_\_\_

**Total** \$ \_\_\_\_\_

Revised 1/19/23

\$100.00 Plan review fee paid (Please Attach copy with the application) Fee accepted by: \_\_\_\_\_

Plan Review Completed \_\_\_\_\_ Yes \_\_\_\_\_ No Date of Meeting: \_\_\_\_\_

Building Permit Approved: \_\_\_\_\_ Yes \_\_\_\_\_ No

City Planner: \_\_\_\_\_ Date: \_\_\_\_\_

City Inspector: \_\_\_\_\_ Date: \_\_\_\_\_

City Clerk: \_\_\_\_\_ Date: \_\_\_\_\_