



## BOARD OF ADJUSTMENT

Case Number: BOA – \_\_\_\_\_

Date Filed: \_\_\_\_\_

APPLICANT Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City, ST, ZIP: \_\_\_\_\_

Interest held by applicant:

☐ Owner

☐ Owner's Agent

☐ Purchaser

Other (explain): \_\_\_\_\_

Full address and legal description of property to which this application applies:

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Current zoning classification: \_\_\_\_\_ Current use: \_\_\_\_\_ Property Size: \_\_\_\_\_

☐ Zoning Variance: Chapter: 21

Section: \_\_\_\_\_

☐ Special Exception: Chapter 21

Section: \_\_\_\_\_

☐ Appeal From Administrative Official

Nature of request: \_\_\_\_\_

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**VARIANCE APPLICANTS:** With regard to the property described above, what conditions are peculiar to this location which would warrant the granting of a variance?

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**SPECIAL EXCEPTION APPLICANTS:** Please provide a detailed description of your proposal.

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**APPEAL APPLICANTS:** Please provide a detailed description of the nature of your appeal.

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### Required Materials:

- A list of property owners with mailing addresses within three-hundred (300) feet of the property boundary. This list must be provided by McClain or Grady County, as is appropriate, or by a certified abstract company.
- A copy of the deed to the property with a full legal description.
- A site plan drawn to scale showing size and location of lots, land uses, buildings, and proposed buildings.
- A survey when pertinent to variance request.
- \$100.00 Filing Fee

I certify that the submitted information is true and correct:

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

In order for a variance to be granted in accordance with State Statute requirements, the applicant must prove:

- There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape, or topography.
- The application of this ordinance to this particular piece of property would create an unnecessary hardship, not self-imposed by the owner or developer.
- Such conditions are peculiar only to the particular piece of property involved.
- Relief, if granted, would not cause substantial detriment to the public good or impair the purposes and intent of this zoning ordinance or the comprehensive plan; provided, however, that no variance may be granted for a use of land or building or structure that is prohibited by this ordinance.

## AFFIRMATION

STATE OF OKLAHOMA                    )  
  ) §  
COUNTY OF \_\_\_\_\_ )

I affirm that the ownership list submitted as a part of this application contains the names of all owners of record that are within 300 feet (or greater if required) of the property described in the attached document.

Executed at Blanchard, Oklahoma, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Applicant

Subscribed and sworn to before me, a Notary Public, in and for the State of \_\_\_\_\_,  
County of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

My commission Expires:

\_\_\_\_\_

\_\_\_\_\_  
Notary Public

Commission # \_\_\_\_\_