

REQUEST FOR SEAL BIDS
for
a used 2017 or Newer International Dump Truck or Equivalent

The City of Blanchard is requesting sealed bids from qualified vendors for the purchase of one (1) 2017 or newer International Dump Truck or equivalent.

The Bid Packets can be downloaded from the City's website at www.cityofblanchard.us homepage. For more information, please contact the Mason Bratcher at 405.485.9392.

Sealed bids are due by **1:00 O'clock P.M., Wednesday, February 22, 2023**. The City reserves the right to reject any or all bids and to cancel this bid document at any time.

CITY OF BLANCHARD, OKLAHOMA

Bid Specification: 2017 International 5-Yard Dump Truck, newer or equivalent

**CITY OF BLANCHARD
McCLAIN COUNTY
OKLAHOMA
BID DOCUMENT**



**CITY OF BLANCHARD
122 N. Main Street
Blanchard, OK 73010**

2017 International 4300 5-Yard Dump Truck, Newer or Equivalent

BID DUE: Wednesday, February 22, 2023, 1:00 P.M.

PURPOSE

The City of Blanchard is currently accepting bids to provide one (1) used 2017 International 4300 5-Yard Dump Truck, newer or equivalent.

BID INFORMATION

A. Staff:

1. Robert L. Floyd, City Manager
citymanager@cityofblanchard.us
 - Phone: 405.485.9392 Fax: 405.485.3199
2. Mason Bratcher, Street Superintendent
streets@cityofblanchard.us
 - Phone: 405.485.9392 Fax: 405.485.3199

B. Bid Schedule and Requirements

1. Bid Due Date and Time of Opening: All bids shall be submitted on or before **Wednesday, February 22, 2023, 1:00 P.M.**

Bids received after the time set for opening of bids will not be considered and will be returned unopened. Also, bids received more than ninety-six (96) hours prior to the time set for opening, excluding Saturdays, Sundays and holidays will not be considered.

- a. Bids shall be sealed in an envelope with the words **“Sealed Bid – 2017 International 4300 5-Yard Dump Truck, Newer or Equivalent”** on the front of the envelope. **All bids shall be submitted to:**

CITY OF BLANCHARD, OKLAHOMA

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**The City of Blanchard
122 North Main Street
P.O. Box 480
Blanchard, OK 73010.**

- b. All bid submittals must be made on the bid forms (Attachments B, C & D) furnished in this document and must be submitted in accordance with any instructions stated in this document.
- c. Purchase Order will be issued as a single purchase to the lowest responsible bidder.

2. Bid Opening: All bids received during the submittal period will be opened on Wednesday, February 22, 2023 at 1:00 p.m. and evaluated for award on or within thirty (30) days after opening.

C. Acceptance and Rejection of Bids

- 1. The City of Blanchard reserves the right to reject any or all bids and to cancel this bid document at any time.
- 2. The City of Blanchard reserves the right to waive immaterial defects and minor irregularities in this bid.
- 3. The City of Blanchard reserves the right of evaluation and the right to determine the methodology for evaluation of the bids to determine which is the best bid and to accept the bid (or bids) deemed to be in the best interest of the City, i.e., the most qualified bid will not necessarily be the bid of lowest cost. The City of Blanchard reserves the right to award the bid to any vendor or combination of vendors. The City of Blanchard reserves the right to negotiate with any Bidder as necessary to serve the best interests of the City.
- 4. The issuance of this bid document does not constitute a commitment by the City of Blanchard to issue a purchase order for the acquisition of this vehicle or to pay any costs incurred by any Bidder in the preparation of their response to this bid document.
- 5. All bids will become the property of the City of Blanchard and subject to open records laws. The City reserves the right to make use of any information or ideas in the bids.
- 6. Bidder should carefully examine the specifications and fully inform themselves as to all conditions and matters, which can in any way affect the purchase or the costs thereof. Should a Bidder find discrepancies in, or omissions from the bid document, specifications or other documents, or should be in doubt as to their

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meanings, he should at once notify the City Manager and obtain clarification prior to submitting any bid.

7. Bids will be reviewed and evaluated by the City of Blanchard staff, which will then make recommendations to the City Manager for award.
8. Bids received after the due date and time will not be accepted. Also, bids received more than ninety-six (96) hours prior to the time set for opening, excluding Saturdays, Sundays and holidays will not be considered.
9. It is the responsibility of the bidder to ensure their bid is received in time. No consideration will be given to postal or other delays. Bids cannot be altered by phone, email or other means. Bidders may withdraw their bid by written request before the scheduled closing time for receipt of bids.
10. No purchase order shall be issued unless the City has accepted the Bidder's bid document.
11. The City of Blanchard, based on the vendor and the bid, may require additional provisions before issuing the purchase order.

D. OPERATIONS AND MAINTENANCE MANUALS

One (1) set of the operation and maintenance manual shall be provided for the truck being furnished. The operation and maintenance shall contain the recommended operation and maintenance procedures for the unit being furnished. The instructions shall include step-by-step use methods and include adequate illustrations, diagrams and other applicable aids. Special attention shall be given to safety considerations for personnel and equipment.

E. WARRANTY

The truck furnished in accordance with these specifications shall be covered by the manufacturer's warranty on the unit bid. The warranty terms shall be supplied with the bid. The manufacturer shall warrant the equipment to be of quality construction and free from defects and workmanship. The warranty will become effective upon acceptance by the Owner or Owner's authorized agent.

F. DELIVERY

The vehicle covered by this bid shall be F.O.B. Blanchard, OK 73010. The estimated delivery date shall be stated on the supplied bid.

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Attachment A - BID SPECIFICATIONS

2017 International 5-Yard Dump Truck, Newer or Equivalent

General Specifications:

- All units supplied under this bid shall be used or newer dump truck.
- If equipment bid differs from the specifications, all differences must be listed by bidder as a part of this bid. All equipment and/or material bid as an approved equal and/or different from the specifications must be approved and accepted by the City Manager.

Minimum Specifications: The vehicle shall comply with the following minimum specifications:

1 – International 4300 Dump Truck 5-Yard HYD, newer or equivalent

Model Year: 2017 or newer

Weight: 026001

Non CDL DSL

Attachment B - Bidder Return Form

<u>Item#</u>	<u>Description</u>	<u>Qty</u>	<u>Unit Price</u>	<u>Total Price</u>
1.	2017 International 4300 5-Yard Dump Truck, Newer Or Equivalent	1	\$ _____	\$ _____

DEVIATIONS or ADDITIONS _____

DELIVERY OF UNIT AFTER RECEIPT OF ORDER _____
WEEKS

WARRANTY TERMS ENCLOSED (CIRCLE ONE) YES NO

Authorized Agent (Bidder)

Attachment C - Bidder Contact Information

Bidder Full Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Website: _____

Company Contact Information

Primary Contact

Name printed: _____

Title: _____

Phone: _____ Fax: _____

Cell Phone: _____

Email: _____

Alternate Contact

Name printed: _____

Title: _____

Phone: _____ Fax: _____

Cell Phone: _____

Email: _____

Attachment D - Non Collusion Affidavit

A notarized sworn statement shall be attached to any competitive bid submitted to the City of Blanchard for goods or services, which shall be in substantially the following form:

CITY OF BLANCHARD, OKLAHOMA

_____, of lawful age, being first duly sworn, on oath says:

1. (S)He is the duly authorized agent of _____, the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and City officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached;

2. (S)He is fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and

3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:
 - a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,

 - b. to any collusion with any City official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor

 - c. in any discussions between bidders and any City Official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

(Signature)

Subscribed and sworn to before me this ____ day of _____, 20____.

Notary Public

My commission expires on: _____

Commission Number: _____